



September 1, 2020

Dear Price Center Community Member:

While the pandemic remains a concern to all, in accordance with the State's reopening initiative, the staff at The Price Center have been hard at work crafting guidelines and practices to inform our incremental approach to reopening in order to better manage COVID-19 risks and restore much needed services to our families and the individuals we serve.

On August 10, 2020, The Price Center launched Phase 1 of our day program reopening strategy. As an agency, we made the decision to reopen very slowly and will continue to accept individuals back into the program selectively based upon need, risk factors, and ability to comply with safety measures such as mask wearing, social distancing, etc. The health and safety of the individuals we serve and staff is our prime consideration. At the end of week 3, we had a total of 21 individuals attending our Christina Street day programs (7 in Community Based Day and Specialized Supports, and 14 in our two Day Habilitation Programs).

Our Phase 1 reopening assessed individuals based upon various factors such as risk/benefit, and ability to tolerate a mask or face shield. Availability of transportation and readiness to return were also considered. Phase 1 is a small representation of our Price Center community. As we successfully near the beginning of Phase 2, we are expanding the number of individuals attending our day programs to those who will access other means of transportation (i.e. The RIDE, Mass Health and DDS funded transportation) and are able to practice social distancing but may not be able to tolerate wearing a mask or face shield.

This letter and its attachments contain important information relating to reopening including the special precautionary policies and practices we will be following to minimize the risks of COVID-19 transmission among the individuals we serve, our employees, and others. Although, your loved one may not be returning back in Phase 2, we feel it is important for you to know how seriously we take health and safety and all of the safeguards we have in place.

In addition to our updated policies and practices, our program activities and group structures have been modified to assure appropriate social distancing, use of masks, and improved hygiene. Additionally, we have made significant changes to our spacious facility to better accommodate ventilation and social distancing needs. The attached documents will detail all of the precautionary steps we have taken to protect the individuals and staff working in our day programs.

Please note that individuals or guardians must complete and return several documents prior to commencing programming.

- ✓ Signed Attestation of Risk
- ✓ A current comprehensive medication list with dosage, strength, route, time included.



- ✓ Signed physician orders for any medications that will need to be administered at the program. For Individuals attending the Day Habilitation programs only - A current medication list signed by the Health Care Provider may be acceptable.
- ✓ Signed acknowledgement receipt of The Price Center “Day Programs Re-opening Safety and Health Guidance Handbook”

Our primary concern continues to be for the welfare of the individuals we serve and our employees. We thank you for your partnership in our efforts to keep all of our individuals and employees safe and healthy.

Please visit our website for updates and feel free to contact your program’s Director with program related inquires.

Thank you,

Lou MacDonald
Chief Executive Officer
Imacdonald@thepricecenter.org



RE-OPENING OF DAY PROGRAMS –A phased in approach

TPC will begin re-opening of Day Habilitation, Employment and Community-Based Day, Specialized Supports and ASCENT services in at least 3 Phases.

Of utmost importance is, that we all do our best, to protect those we serve and our staff. Which is why a phased in re-opening approach is imperative. As part of our re-opening approach, surveys have been sent out to guardians/families regarding their interest/need for on-site services and a risk-benefit assessment specifically tailored to each Individual and their family was completed and reviewed by each member's clinical team.

PHASE ONE and **PHASE TWO**– Anticipated start date – September 8, 2020

Below are key points of information:

If you are supporting an individual who resumes participation in on-site Price Center programming, please do not allow them to attend if they are showing any signs of COVID-19 (Cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea, temperature of 100 degrees or higher).

- **Arrival/Dismissal**

- A daily screening questionnaire **MUST** be completed by the guardian/residence and returned to the program with the individual prior to their entering the program. The COVID-19 Screening Questionnaire can be found in this packet.
- All vehicles dropping off and picking up individuals will enter the driveway specified below:
 - Intensive Day Hab: main entrance (through parking lot)
 - Day Hab: main entrance (through parking lot)
 - Community Based Day & Employment: side entrance on Christina Street (across from the EZ Storage) through the door on the right
 - Specialized Supports: side entrance on Christina Street (across from the EZ Storage) through the door on the left
- No individuals served will be admitted into the building until designated times. We ask that you not pick up your loved one until the end of the day, unless there is an emergency. We are working hard to maintain and enforce social distancing and that requires the full attention of staff throughout the duration of the day.
 - Intensive Day Hab: 9a-3p
 - Day Hab: 8:30a-2:30p
 - CBDS & Employment: 8:30a to 2:30p
 - Specialized Supports: 8:30a-2:30p



- Individuals must remain in the vehicle until a staff is able to approach and screen for symptoms/fever. Once clearance by staff is provided, all vehicles will unload persons served at the sidewalk entrance.
 - All individuals being dropped off at The Price Center will have their temperature checked in their vehicle before being allowed entrance into the building. Please wear a mask when the staff person approaches your vehicle. Anyone with a fever of 100.00 or higher will not be allowed to enter and will not be allowed to return until a signed medical clearance by a HCP is provided.
 - At dismissal, enter the parking lot at program specific entrance and wait in the pick-up line. Wear a mask and do not exit your vehicle. A staff person will escort your individual to your vehicle.
- **Visitors**
 - No visitors will be allowed to enter the building. Only Price employees and program participants will be permitted to enter The Price Center.
 - If medications or other supplies need to be dropped off, you need to call and schedule a drop off in advance with the contact at the program. You will need to arrange the transfer of medications in advance of the first day returning to program.
- **Lunch**
 - Lunch will be eaten in the program areas versus the lunchroom to ensure social distancing
 - Everyone is encouraged to send a cold lunch as microwaves may not be accessible
 - All lunches must be prepared as it should be consumed (ex: if someone needs their sandwich cut into bite-size pieces that should be done prior to packing it).
 - Cold, ready-to-consume lunches also reduce the risk of exposures during further handling and preparation.
 - There will not be water coolers available to refill water bottles. Everyone is encouraged to bring disposable water bottles.
- **Community Integration**
 - Community integration will still be a part of day services. We will not be going to any locations where social distancing cannot occur and each Day Program Director will be actively engaged in planning these outings with the staff to ensure we are doing everything we can to keep persons served and staff healthy.



- **Masks**
 - All Price Center staff will wear masks at all times on-site, when working with individuals served, in common areas of the building (hallways, elevators, bathroom) and whenever social distancing is not possible
 - Those served who tolerate masks and want to wear them should bring their own mask with them daily –If a mask is forgotten at home, a surgical mask will be provided to the individual for the day. A face shield is also an option for those who may not be able to tolerate a mask.

- **Signs of Illness**
 - Temperatures will be checked upon arrival and at least once during the program day
 - If any of the signs of COVID listed above present during the day, the person will be moved to a COVID isolation room and the provider/family will be contacted to pick them up. It is expected that the pick-up will occur within 45 minutes of initial notification.

- **Medications**
 - Prior to returning to the Day Program / Services you must provide the following for the individual served:
 - A current comprehensive medication list with dosage, strength, route, time included.
 - Signed physician orders for any medications that will need to be administered at the program.
 - *For Individuals attending the Day Habilitation programs only - A guardian may provide a current medication list that is signed by the Health Care Provider instead of physician orders if the signed medication list clearly specifies the frequency/times for medication administration*
 - Delivery of all medications to be administered at TPC to the appropriate TPC staff in advance of the individual's start date.

Additional information about the next phases will be provided. We appreciate your patience as we move through the steps and appreciate your oversight in helping ensure all of us remain safe.



Day Services Re-Opening Safety and Health Guidance August 2020

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MAINTAINING HEALTHY ENVIRONMENTS

Cleaning and Disinfection

Price Center will ensure safe and correct use, and storage of cleaning and disinfecting products.

Cleaning products should not be used near persons served, and staff should ensure that there is adequate ventilation when using these products to prevent persons served and themselves from inhaling fumes.

Classrooms and Materials

- Hand sanitizer and disinfecting spray will be stored in each classroom.
- Staff will strongly discourage sharing of items that are difficult to clean or disinfect.
- Each person's belongings (including back packs and lunch bags) will be kept separated from others' and in individually labeled containers, cubbies, or areas.
- Adequate supplies will be available to minimize sharing of high touch materials to the extent possible (e.g., assigning each person their own art supplies, equipment) or limit use of supplies and equipment by one group at a time, and then clean and disinfect between use.
- Sharing electronic devices, materials, activities, books, and other games or learning aids will be avoided.
- All areas of the classroom and materials will be sanitized and disinfected at the start and end of the day, routinely throughout the day, and following use of material.

Common Areas

- All common areas will be wiped down every hour. A cleaning schedule will be in place to include the cleaning and disinfecting of tables, door knobs, light switches, handles, handrails, and reception area.
- Cleaning schedules will be created daily by the Program Managers (or designee). Cleaning scheduled will include assigned areas and times that staff need to clean common areas. Program Managers will ensure staff cleaning assignments will not affect classroom staff to person served ratios.
- Cleaning will be documented on cleaning checklists.

Laundry

- The outside of the washing machine and dryer, including all the knobs, will be cleaned and disinfected after each use.

Kitchens

- All kitchen cabinets, counters, outside of appliances (refrigerator, microwave, dishwasher, etc.), and sink faucets and knobs will be wiped down at the start and end of the day, routinely throughout the day, and following use of the kitchen by staff.

Gyms

- All gym equipment (weights, exercise machine, etc.) will be wiped down at the start and end of the day, routinely throughout the day, and following each use of the gym area.

Computer Rooms

- All computers, chairs, and desks will be wiped down at the start and end of the day, routinely throughout the day, and following each use of the computer room.

Bathrooms

- All toilets, sinks, faucets, showers, grab bars, toilet paper holders, paper towel holders, and shower chairs will be cleaned and disinfected at the start and end of the day, routinely throughout the day, and after each use.

Professional Cleaning

- All day service sites will be cleaned professionally prior to re-opening.
- Following re-opening, day service sites will be cleaned by the Price Center custodian and assigned staff daily.

Social Distancing

- Staff must work at all times to remain at least 6 feet apart – even while wearing masks.
- A sign will be placed at each Price Center location detailing the social distancing requirement.
- In programs where proximity to anyone makes the distancing requirement impractical or unobtainable, staff must use logic and common sense in duty assignments and managing distances while working.

Personal Protective Equipment (PPE)

- Price Center will provide PPE to staff and persons served.

Face Coverings and Masks

- Anytime a mask or face covering is removed, hands must be washed or an alcohol-based hand sanitizer must be used immediately.
- Proper removal and discarding of masks should be done in accordance to Center for Disease Control (CDC) guidance.
- All staff are required to wear KN95 masks with a surgical mask on top at all times.
- When able, persons served must wear face masks or cloth coverings, as long as they can safely and appropriately wear, remove, and handle the masks.
 - All persons served must be supervised at all times when wearing a facemask or covering.
 - If wearing a facemask or covering causes the person to touch their face more frequently, staff must reconsider whether the mask is appropriate.

Exceptions to the use of face masks/coverings for persons served:

- Exceptions for wearing face masks or coverings have been outlined by the state of Massachusetts on page 19 of the 'Massachusetts Day Program Reopen Approach' document. These exceptions include situations that may inhibit a person from wearing a face mask safely. These may include, but are not limited to:
 - People who cannot safely and appropriately wear, remove, and handle masks;

- People who have difficulty breathing with the face covering or who are otherwise unable to remove the cover without assistance;
- People with severe cognitive or respiratory impairments that may have a hard time tolerating a face mask;
- People where the only option for a face covering presents a potential choking or strangulation hazard;
- People who cannot breathe safely with a face covering, including those who require supplemental oxygen to breathe;
- People who need to communicate with people who rely upon lip-reading or use of their mouth for adaptive equipment.

Gloves

- All staff are required to wear gloves at all times during the following activities:
 - Assistance with Activities of Daily Living
 - Food preparation; and
 - Any activity requiring physical contact with another person.
 - Staff must wash their hands or use an alcohol-based hand sanitizer before and after donning and doffing gloves for these procedures.

Screening and Monitoring

- Daily Self-Screening: All staff and persons served must be directed to self-screen at home, prior to coming to the program for the day.
 - Self-screening should include checking for the following symptoms and/or if there has been any close contact with someone who is known to be infected with COVID- 19:
 - Temperature check (temperature of 100.0F or above is considered a fever)
 - Cough?
 - Sore throat?
 - Difficulty breathing?
 - Abdominal pain?
 - Unexplained rash?
 - Fatigue?
 - Headache?
 - New loss of smell/taste?
 - New muscle aches?
 - Nausea or vomiting?
 - Diarrhea?
 - Congestion/runny nose?
 - Rash?
 - If any of the above self-screening symptoms are answered yes, then the person should remain at home and not come into the day services program.
 - Staff answering yes will be expected to notify their supervisor that they will not be on-shift as outlined in Price Center Attendance Policy
- Daily screening will also be conducted at the program site.
 - See “Entering and Exiting Buildings Procedure” below for more information.
- Regular monitoring of COVID-19 symptoms will be done throughout the day.
 - Staff will actively monitor themselves and persons served throughout the day for any signs or symptoms of COVID-19.

- If staff identify symptoms in themselves and persons served during the day, program nursing should be notified immediately and “Exit the Program due to Illness Guidance” section below should be followed.

Lunches (and other meals/snacks)

- Persons served should bring their lunch to the day program in an insulated lunch bag with ice packs included within the bag.
- Lunch bags will be kept with the person in their classroom.
- Lunches should be pre-prepared to the correct diet texture required for the person.
- Lunches should be cold lunches, which do not need to be heated up, whenever possible.
- Lunch will be held within the classroom space.
 - Lunch preparation within the classroom:
 - Prior to lunch time, all programming materials will be removed from the table top areas that people are sitting at.
 - Table tops will be wiped down with a disinfecting wipe/spray.
 - Staff needs to review food consistency so that the person has the appropriate diet textured food/liquid, and so staff can assist as needed.
 - If any persons’ lunch needs to be prepared or heated up, staff will only take one person’s lunch at a time to the kitchen (during their scheduled time) to prepare the lunch.
 - Lunch clean-up within the classroom:
 - All lunch materials will be put away.
 - Any adaptive equipment used for eating, must be washed and secured in a storage box labeled with the person’s name.
 - Table tops will be wiped down with a disinfecting wipe/spray.
 - Paper plates and plastic utensils will be in use whenever possible.
 - Any person who previously utilized adaptive dining equipment, will need to consult with an Occupational Therapist (OT) and a Speech Language Pathologist (SLP) to determine if paper plates and plastic utensils can be safely utilized.

Bathroom Use

- Each classroom will have a designated bathroom schedule.
- Staff must accompany persons served into the bathrooms, if a multi-stalled bathroom or wait outside the door, if a single-stall bathroom.
 - Social distancing must be maintained within the bathroom.
 - Staff should ensure that only as many people as can safely spread out, are allowed in a multi-stalled bathroom at a time.
- If someone needs to use the bathroom outside of scheduled bathroom times, arrangements will be made for emergency bathroom use.

Handwashing

- Staff and persons served must wash their hands or use hand sanitizer often, throughout the course of the day. When handwashing, each person must make sure to wash all surfaces of their hands (front and back, wrists, and between fingers).
- Staff and persons served are required to engage in handwashing at these specified times:
 - Before entering and after exiting vehicles used for transportation;
 - Upon entry into and exit from the program;

- When coming into the program from outside activities;
- Before handling food;
- Before and after eating;
- After sneezing, coughing or nose blowing;
- After toileting;
- After touching or cleaning surfaces that may be contaminated;
- After using any shared equipment;
- After contact with facemasks or cloth face coverings;
- Before and after changing gloves.

People Requiring Activities of Daily Living (ADL) Support

- Some persons served will require unique supports in the program that may make it less possible to practice social distancing and will require staff support to carry out necessary hygiene practices.
 - Staff must be prepared to provide hands-on assistance to persons served who require additional support with ADLs (ex: routing care activities, feeding, toileting, changing of clothes, etc.).
 - When staff provide hand over hand or full physical assistance, they must:
 - Wear an isolation gown
 - Place a surgical mask on top of the KN95 mask
 - Tie up long hair for the duration of the activity requiring direct contact.
 - Staff and the person served must change their clothing if body fluids get onto them.
 - Soiled clothing must be placed in a plastic bag until it can be sent home with staff and/or the person served, to be washed.

Modified Layouts for Classrooms

- Seating and desks will be spaced at least 6 feet apart.
- Desks will be turned to face in the same direction (rather than facing each other), or each person may sit on only one side of a table, spaced 6 feet apart.
- The flow of traffic will be marked within each program area.

Communal Spaces

- Communal spaces (such as kitchen, gym, computer rooms) can be utilized as needed throughout the day.
 - Classrooms will have assigned times to access the communal spaces so that only one cohort of people are in the space at a time.
 - Each communal space will be limited in occupancy to the amount of total people who can safely fit in the room, while maintaining social distancing. All hallways and corridors will have signage to mark the flow of traffic in one direction, when possible.

Water Systems

- All water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) will not be permitted for use to obtain drinking water. Persons served and staff will be required to bring in single serving bottles of water.
 - A back up of single serve water will be kept on site in case extra hydration is needed for anyone.

- Sink faucets may be used to wash materials and/or dishes as needed.

Visitors, and Field Trips

- Only staff and persons served will be allowed into the building.
- Virtual activities and events will be encouraged in lieu of field trips.
- Outdoor activities, such as van rides and walks, will be permitted as long as social distancing is possible and masks can be worn.

Non-Contact Deliveries

- Any deliveries made to the programs will be contactless.
- Instructions will be marked on outside doors for delivery vendors to ring the doorbell in order to notify the program of a delivery being made.
- All packages will be left outside the locked program doors.
 - A designated staff member will then go retrieve and sanitize the package once the delivery vendor has safely moved six feet back from the door.

Identifying Small Groups and Keeping Them Together (Cohorting)

- Staff will ensure that persons served and staff groupings are as static as possible by having the same group of persons served stay with the same staff.
- There will be limited mixing between groups whenever possible.

Designated COVID-19 Point of Contact

- The program healthcare supervisor & nursing department will be responsible for responding to COVID-19 concerns. Please contact Renata Ivnitskaya BSN, RN or her nursing team at 617-332-7477 X5004 healthcare concerns.

Communication Systems

- All information will be shared with families/caregivers via phone call or email.
- In the event that a program experiences an exposure to COVID-19, the following parties will be notified:
 - Employees and persons served (and/or caregiver/guardians) will be notified about exposure while ensuring confidentiality is maintained.
 - Local board of health.
 - Funding and licensing agencies.

Program Vehicles

- Program vehicles may be utilized for community outings where social distancing can be maintained.
- All usage of program vehicles must be conducted in accordance to EOHHS HST guidance.

Training

- Staff Training:
- Staff will be oriented on all COVID safety protocols prior to the opening of the day programs.
 - Training will occur around the following specified topics:
 - Social distancing and traffic flow
 - PPE Use: when and what type to wear under various scenarios, including scenarios where social distancing cannot be maintained (e.g., supporting

- ADL tasks); donning; doffing; disposal; and maintaining integrity of equipment
 - Cleaning and disinfecting schedule and procedure, including classroom materials
 - Infection control
 - Identifying signs and symptoms of COVID-19 and what to do if symptoms are identified
 - Agency communication plan for reporting symptomatic cases of both staff and persons served
 - Activities outside of the building
 - Transporting persons served safely and vehicle disinfection protocols
 - Hand washing protocols, scheduling, and monitoring for staff and persons served
 - Bathroom use and schedule
 - Kitchen and communal area usage
 - Day Services' guidance regarding self-monitoring and not coming to work with symptoms
 - Management of group size and staffing plan
 - Program specific entrance and exit procedures (staff and persons served)
- Person's served:
 - Persons served will receive training, guidance, and encouragement to wear masks throughout the day.
 - Education on hygiene protocols will be provided and incorporated into group learning and morning meetings.
 - Training and guidance on proper handwashing techniques will be emphasized throughout the day.

ENTERING AND EXITING BUILDINGS PROCEDURE

All building egresses will be locked for the entirety of the day with the exception of staff and persons served entrance and exit times. All egress doors within our day services are able to be opened from the inside while locked. Having the egresses locked only inhibits people from outside entering, it does not limit the ability of people within the building from leaving.

Staggered Scheduling of Drop Off and Pick Up

- Only authorized persons served and staff based on the daily census will be allowed in the building. All other parties will be required to drop off the person served and remain outside of the building.
- The procedures for dropping people off and picking people up will be communicated to all transportation providers and anyone else providing transportation.
- All drop off and pick up times will be staggered.
- One staff will be present in the area to supervise each drop off and pick up.

Staff Entrance Procedure

- All doors will remain locked at all times, staff will utilize their ID badges to enter the building.
- All staff must arrive wearing a mask.

- No staff will be permitted inside the building without a mask properly secured.
- Upon entrance to the building, staff must immediately apply hand sanitizer (located at the entrance door).
- All staff will self-check their temperature and document it along with noting no symptoms when reporting to work.
 - Staff with a temperature higher than 100.0F, will not be permitted to stay on site and will be sent home.
- All staff must self-screen for symptoms of illness when reporting to work.
 - Specific symptoms to screen for are listed in the “Screening and Monitoring” section above. If a staff is showing symptoms of illness, reports having any of the identified symptoms or that they are not feeling well, they will not be permitted to stay on site and will be sent home.
 - Staff will exit through the designated Illness Symptom Exit Door, defined below.
- Once staff have signed in as symptom free, they should directly report to their assigned classroom/workspace.
 - There will be no congregating allowed in common spaces.

Program Specific Staff Entrance/Dismissal Door Information	
Day Habilitation	Main Entrance
Intensive Day Habilitation	Back Entrance
CBDS/ES	Second level Right Door
Specialized Supports	Second level Left Door

Persons Served Entrance Procedure

- All doors will remain locked from the outside at all times, designated staff will accompany individual into building once they have been cleared to enter.
- All persons served must enter through the designated entrance door (see below for program specific entrance door information).
- Each person should arrive wearing a mask (as tolerated and to the best of their ability).
- Dropping people off will occur one-by-one:
 - Each person should remain in their vehicle until staff alert the driver to pull up to the drop off area, indicating that it is their time to unload.
 - The driver will be asked to remain on site until after staff assesses and screens each person
- Staff will be stationed at the entrance door.
 - Staff will take each person’s temperature.
 - If anyone has a temperature higher than 100.0F, they will not be permitted into the classroom areas and the “Return Home Procedures” will be implemented.
 - Staff will also screen for the symptoms identified above in the “Screening and Monitoring” section.
 - If a person served is showing symptoms of an illness, or reports that they are not feeling well, they will not be permitted into the classroom areas and the “Return Home Procedures” will be implemented.

- Once screening has been completed staff will assist the person served to apply hand sanitizer.
 - Each person will be escorted by staff to their assigned classroom.
- There will be no congregating in or accessing common areas.
- Masks will need to be worn for the walk from the drop off point to the classroom, and all other transitions throughout the day (any time a person is outside of their classroom).
- Once all persons served have arrived, the entrance door will be locked.
- Classrooms will rotate (based on a pre-determined schedule) to the bathroom for people to wash their hands, and void if needed, to start the day.
 - The schedule is utilized to ensure that no two classroom groups will be in the hallway at the same time.
- If there are any medical and/or behavioral occurrences that occur during arrival, the entrances will be locked and the arrival process will be temporarily paused until the situation has been resolved.

Return Home Procedures

- If the person was driven in by family/caregiver or residential provider, they will not be permitted to stay on site and will be sent home.
- If the person was driven in by a transportation company/public transit, they will be escorted by staff to an identified room and isolated from the rest of the persons served. The person’s caretaker (family and/or residential provider) will be contacted immediately and the person will need to be picked up.
- If a person served needs to be sent home due to showing symptoms of an illness, they will exit through the designated Illness Symptom Exit Door, defined below.

Exiting the Program Due to Illness

- If a person served or staff needs to be sent home due to showing symptoms of an illness, they should exit the program through a separate exit next to the Ascent program room.

Dismissal Protocol

- Each person served will be called, one at a time, for transportation.
 - The person will not be called until their pick up vehicle has arrived on site.
 - Staff will assist the person to apply hand sanitizer prior to exiting the classroom.
 - Staff will assist the person to secure their mask prior to exiting the classroom.
 - Staff will escort the person to the dismissal/van pickup area.

Program Specific Entrance/Dismissal Door Information for Persons Served	
Day Habilitation	Main Entrance
Intensive Day Habilitation	Back Entrance
CBDS/ES	Second level Right Door
Specialized Supports	Second level Left Door

COVID-19 SYMPTOMS, EXPOSURE, AND ISOLATION PROTOCOL

If a person served becomes symptomatic:

- They are immediately isolated from other persons served and exposure to staff will be minimized.
 - They will be placed in the Ascent Room Isolation area
- Whenever possible, the person's nose and mouth will be covered with appropriate face covering PPE.
- The person's caregiver and/or guardian(s) will be contacted to indicate that they must be picked up from the program, as soon as possible.
- The person's caregiver and/or guardian(s) will be provided with information outlining that they should contact their health care provider.
- The person served will exit the program through the designated Illness Symptom Exit Door, as outlined above.

If a staff person becomes symptomatic:

- If a staff person becomes symptomatic, they must cease duties immediately and go to the designated Isolation Room until they can leave. Staff must regularly self-monitor during the day to screen for any symptoms.
- Staff will exit the program through the designated Illness Symptom Exit Door, as outlined above.

If a person served or staff person contracts COVID-19:

- Persons served and staff who are COVID-19 positive, or symptomatic and presumed to have COVID-19, cannot return to the program until they have met the criteria for discontinuing home isolation and have consulted with a health care provider, in accordance with DPH guidance.
- To ensure that the person has remained out of the program for the appropriate time, the program nurse/designee must:
 - Determine the date of symptom onset for the person served/staff.
 - Determine if the person served/staff was on site at the program while symptomatic or during the two days before symptoms began.
 - Identify what days the person served/staff was on site at the program during that time.
 - Identify who came in close contact with the person served/staff at the program during those days.
 - Notify, without violating confidentiality, those identified as having close contact with the person who is COVID-19 positive.
 - Notify all families of individuals served that a positive covid-19 case has been reported at Price.

Self-Quarantining and self-isolating

In the event that a staff person or a person served is exposed to a sick or symptomatic person, the following protocols will be followed:

- Regardless of whether the sick person has symptoms or not, the person served/staff will not be permitted to enter the program space and must be sent home. Anyone who has been exposed will be directed to quarantine and obtain a negative covid-19 test prior to

returning to program.

- The program nurse will consult the local board of health for guidance on quarantine for other persons served/staff and what additional precautions will be needed to ensure the program space is safe for continued services.
 - If an exposed person served/staff subsequently tests positive, or their health care provider reports they have confirmed or are probable COVID-19 positive, they will be directed to stay home for a minimum of 10 days from the date that the test was taken AND be fever-free for 72 hours without fever-reducing medications AND experience significant improvements in symptoms.
- Release from isolation is under the jurisdiction of the local board of health where the individual resides.
- If an exposed person tests negative for COVID-19 they may return to work/program as long as the local board of health is notified and is in agreement with the plan for the individual/staff to return to program.

PRICE CENTER DAY SERVICES RE-OPENING SAFETY AND HEALTH GUIDANCE RECEIPT ACKNOWLEDGEMENT

I hereby acknowledge that I have been given a copy of the Price Center Day Services Re-Opening Safety and Health Guidance which includes information regarding the following:

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I have read and agree to follow the protocols outlined in this document and to encourage the individual to do so as well; as I understand it is critical for the health and safety of everyone.

Person Served/Guardian’s Signature Date

Price Center Staff Signature Acknowledging Receipt of attestation form Date



ACKNOWLEDGEMENT, ASSUMPTION, & WAIVER OF RISKS

The undersigned hereby acknowledges that all activities contemplated by this Agreement include inherent and other risks, hazards, challenges, and dangers (collectively, "Risks") that may cause or lead to injury, illness, damage, death, or other loss to participant(s) or others, including participants' family members. Such Risks include, without limitation: injury in the course of transportation to and from the site of contemplated Activities; exposure to disease-causing organisms; injury or illness incurred in the course of such Activities; Risks resulting from decision making, including that staff may misjudge participants' capabilities, or misjudge some aspect of instruction; or that a participant's mental, physical, or emotional condition, combined with participation in Activities, may result in injury, illness, damage, death, or other loss; or that equipment used in such activity(ies) may be misused, or may break, fail, or malfunction; or that Activities may take place at a distance from any medical facility, causing potential delays and/or difficulties in communication, transportation, and medical care. In any case where the The Barry L. Price Rehabilitation Center, Inc. (the "Price Center") is required to perform any act or provide any service, such act or service shall be postponed or excused by reason of Act of God; war; states of emergency declared by any governmental entity; fire or other casualty; labor difficulties; shortages of materials, fuel, electricity (or other relevant form of energy) or equipment; or resulting from government requirements or other causes beyond the Price Center's reasonable control, including, without limitation, weather events, public health emergencies, and civil unrest or commotion.

Participant is voluntarily participating in Activities with full knowledge and waiver of all such Risks, and participant (and parent/s or guardians) assumes and accepts full responsibility for the inherent and other Risks (both known and unknown) of such Activities, and for any illness, injury, damage, death or other loss suffered by participant (and parent/s and other family members), resulting from all such Risks and/or resulting from participant's and/or parent's or guardian's negligence or other misconduct.

RELEASE & INDEMNITY AGREEMENT PLEASE READ CAREFULLY. THIS RELEASE AND INDEMNITY AGREEMENT CONTAINS A SURRENDER OF CERTAIN LEGAL RIGHTS.

I (adult participant, or parent/guardian for themselves and for and on behalf of their participating ward and other family members) hereby agree: (i) to release and agree not to sue the Price Center, with respect to any and all claims, liabilities, suits or expenses (including attorneys' fees and costs) (collectively, 'claim/s') for any injury, damage, death or other loss in any way connected with my or my ward's enrollment or participation in activities, or use of equipment, facilities, or premises. I understand and hereby agree to waive all claims I or my ward or other family members may have against the Price Center, and agree that neither I, my ward, nor anyone acting on my or my ward's behalf, will make a claim against the Price Center, as a result of any injury, damage, death, or other loss suffered by me, my ward, or other family members; and (ii) to defend and indemnify the Price Center with respect to any and all claims brought by or on behalf of me, my ward, or a family member for any injury, damage, death, or other loss arising from, or in any way connected with my or my ward's enrollment or participation in activities, or use of the Price Center's equipment, facilities, or premises. This Release and Indemnity Agreement includes claims resulting from the Price Center's negligence (but not gross negligence or intentional or reckless misconduct), and includes claims for personal injury or wrongful death (including claims related to emergency or medical response, assessment, treatment, or failure to follow established protocols), property damage, breach of contract or any other claim.

Participant/Parent/Guardian Name: _____

Participant/Parent/Guardian Signature: _____

Date: _____



Screening Questions for Guardians, Group Homes and Individuals

Individual's Name:

Date:

Please take your Individual's temperature:

- Document temperature **HERE:**
 - Any temperature at or above 100, notify program & keep individual home – no exceptions
1. Please attest that the individual and everyone in their household have none of the following symptoms (even if not accompanied with a fever). These symptoms are defined as a recent onset and not something that is related to another medical condition someone may have

Symptom	Yes Or No
Dry Persistent Cough	
Difficulty Breathing	
Repeated Chills/ Shaking	
New loss of taste and / or smell	
Sore Throat	
Muscle Pains &/or unexplained rash	
GI Symptoms –Diarrhea, Nausea, Vomiting	

If you answer yes to any of the above symptoms for the individual or someone in their household, please notify program immediately and keep individual at home.

2. Identify any risk of potential exposure: Please contact (Staff X 617-xxx-xxxx)

Question	YES	NO
Have you been following MA COVID-19 Guidelines by social distancing and not socializing with people outside your immediate circle (household, child care provider)?		
If no, do you regularly wear a mask and practice universal precautions? If no, no visit yet; Contact X to triage		
Have you or have you had contact with or reside with anyone who has recently		

<p>traveled? Where were they? _____ Did they have to Quarantine? _____ This is intended to address any travel outside of the immediate capital district that resulted in contact with the public / community – or if you traveled anywhere that there are known cases or is considered at “hot spot”. If yes contact X to triage</p>		
<p>Did anyone in the household have contact with or reside with anyone who is COVID -19 positive? When? What were the circumstances? If yes, individual can't attend program. Contact X to triage</p>		
<p>Has anyone in the household been asked to Quarantine or Self Monitor by DoH or a physician? When ? _____ What were the circumstances? If yes, individual can't attend program. Contact X to triage</p>		
<p>Does anyone in the household work currently or have worked within the last 14 days, at a location where an individual tested positive for COVID-19, please explain? If yes, individual can't attend program. Contact X to triage</p>		
<p>To your knowledge, has anyone in the household been in contact with or reside with any person who has been contacted by their employer or the Department of Health for COVID-19 within the last 14 days about a possible exposure or need to quarantine? If yes, individual can't attend program. Contact X to triage</p>		

To limit and control any potential exposure we ask you to follow the Rule of 6; these are important to follow even if you are utilizing a mask and even if you are not suffering from a fever

- 1) Washing your hands – often
- 2) Keeping your hands away from your face
- 3) Managing exposure potential (formerly NY on Pause)
- 4) Practice Social Distancing
- 5) Cleaning – often especially shared surfaces / bathrooms
- 6) Monitoring your health (as listed in symptom list)

I hope you can see our need to be diligent to ensure you are already screening your households prior to the individuals arrival to program. **Please sanitize your hands prior to beginning of visit.**

This form needs to be reviewed by staff prior to individuals entry into the building;

I, _____ (please print) attest to the fact that the answers I have provided are accurate and represent our households health status as well as any exposure potential to the individuals supported at The Price Center

Signature

Date